Step	Description
1	Login into your DBS/POS Internet Banking **Add New Payee in Funds Transfer** STS Account name: DBS Current STS Account Number: 001-900-8000

2	**Instructions to setup Standing Instructions**
	Funds Transfer → Set up standing instruction
	
	My Debiting Account
	    → From Account: Select Your Account Number
	Beneficiary's Account
	    → To Account: Select Singapore Telugu Samajam A/c No (NB: Please make sure to add New Payee in Funds Transfer)
	
	Standing Instruction
	    → Payee's Full Name: Your Full Name (Ex: Bhaskara Chowdary), Max 20 characters
	
	Payment Amount → S$10.00
	Date of First Payment: 08/11/2010 (Up to you)
	Date of Last Payment (if any): Leave it Blank
	Frequency of Payment: Select Monthly
	Amount of Last Payment: Leave it blank
	Beneficiary/Customer Reference (If any): Leave it blank or enter your membership No
	
	Click on **SUBMIT** button to proceed and in next screen Click on **CONFIRM** button to complete the transaction